



MINUTES OF THE BOARD MEETING
THURSDAY, 16th July 2026, 9:00 AM
WAIHI GOLF CLUB, WOODLANDS ROAD

PRESENT:

Frank Van Hattum (President), Jill Morrison (Vice President), Mike Rose, David Campbell (Manager), Cath Blake, Chris Pilmer

APOLOGIES: Nil

1. Previous Minutes

Motion: "That the minutes of the May Board meeting be taken as read."

Carried: Cath Blake/Chris Pilmer

Motion: "That the May Board meeting minutes be approved."

Carried: Cath Blake/Chris Pilmer

2. Matters Arising

- Chris advised the irrigation referred to in the minutes would be better termed "Water Management Project"
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3. Administration

Action Register

- A number of items have been added to the action register:
 - Strategic Planning meeting confirmed as the 13th September. Preplanning at the next Board meeting. A summary of last years strategic plan highlighting completed actions as well as future operational plan to be available at next meeting.
 - Cart policy to be presented at next meeting
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4. Risk Management & Compliance Review

- Terms of reference for The Water Management Project are currently being developed.
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5. People

The board formally approved changing Dave's official title from "Manager" to "General Manager." This change reflects his broad responsibilities, which now explicitly include oversight of the golf course.

The GM's employment contract has been updated for the board to review.

Jill suggested that a clause be added to all staff contracts to account for legislative changes.

Manager will update all staff contracts and conduct performance reviews once his own contract is finalised.

6. Waihi Golf Club – Health & Safety Report June/July 2026

The Board received and considered the Health & Safety Dashboard for June/July 2026. One member ankle injury and no near misses were reported. The Board noted progress on obtaining a quote for a practice range safety screen and that insurers had been advised of the new lithium-powered utility vehicle. The Board was satisfied that Health & Safety obligations continue to be met.

7. Membership Report

A table showing current membership by category with last year's comparison was reported to the meeting.

- 7 new members joined Numbers, 4279-4278
- Members rejoined 4042,3904
- Membership Year-on-Year: Up from 584 to 619

A report showing options of increases was presented to the meeting.

Discussion took place around prompt payment discounts, admin fees, and various levels of increase.

Resolved that the subscription for the 2026-2027 year be set as follows:

2026- 2027 SUBSCRIPTIONS –1st October to 30th September 2027

TYPE	2025-26	2026-2027	weekly increase	
Full Playing Member	\$995	\$1,065	7.04%	\$1.35
9 Hole Member	\$650	\$695	6.92%	\$0.87
Country Member	\$565	\$605	7.08%	\$0.77
Summer Member	\$565	\$605	7.08%	\$0.77
Junior Member (under 19)	\$165	\$180	9.09%	\$0.38
Intermediate Member (U23)	\$365	\$390	6.85%	\$0.48
Under 30 Member (U30)	\$695	\$745	7.19%	\$0.96

The board requested that the manager prepare a review of green fees and cart hire rates for the August meeting, with any changes to align with the October 1st subscription cycle

8. Financial Report

Profit & loss and balance sheet for the 9 months to June were presented to the meeting, and a detailed breakdown of expenses was also presented to the meeting.

Motion: "That the accounts totalling \$114,183.46 for May be approved for payment."

"That the accounts totalling \$121,345.12 for June be approved for payment."

Carried: Jill Morrison / Chris Pilmer

To save paper and administrative time, the board approved removing detailed account transactions from the monthly board pack. These records will remain available for review on Xero and will be approved by the board's representative.

June saw a significant financial loss of \$48,000, compared to an \$11,000 loss in the same month last year. Contributing factors include poor weather and the Matariki holiday moving to July.

The board directed the General Manager to resolve any outstanding audit issues before the next meeting.

The two remaining issues in the conversion to Xero still need to be resolved. The Manager and Jill to meet with the accountant, Sally, to resolve these opening balance issues.

Motion: "That the financial report for May and June 2026 be approved:

Carried: Jill Morrison / Cath Blake

9. GOLF COURSE REPORT JULY

WEATHER

The weather has been colder and we have had a few frosts, most of these have been quite mild frosts with a couple of solid ones in the past week. We have had a total of 208.5 mm of rain for June and 66.5 mm so far this month, which is about half the amount at this point last July. But as usual the course is still holding up very well with ropes being put out when necessary to control traffic around wet areas.

GREENS

Greens mowing is down to 4 or 5 cuts per week depending on play commitments and weather. With the slow growth very little grass is being removed with each mow and the surface can speed up. Also to spread the wear we must use the whole green for pin positions which unfortunately creates a few difficult and not so desirable pin positions, but everyone plays the same hole. We will endeavour to get as much growth out of the greens as possible by sticking to our soluble liquid fertiliser program. At this time of year most fungal diseases stay away and if they do appear they infect the green very slowly, so we only spray at a reduced rate as to reduce costs. The Greens have all been aerated with the air2g2 machine and will be verti-drained with the smaller 8mm tines to help with drainage, air in the soil profile which in turn will help in the control of algae and general green health.

TEES AND APPROACHES

The tee growth is still ticking over slowly. This is due to a regular fertiliser program and they will be sliced to keep the water off the surface and allow air into the soil profile which helps with growth and wear. They are all being mowed weekly with a small amount of grass being removed.

FAIRWAYS AND ROUGH

The fairway maintenance continues with weekly mowing as they still have a small amount of growth due to the fertiliser that was put out. As these areas have good coverage in most areas we will be fertilising them again as they come out of winter to promote the growth through the spring to set us up with maximum coverage going into summer.

BUNKERS

The bunkers will receive their usual maintenance and have their faces regularly pushed back up due to the regular large amounts of rain.

PROJECTS

The joining of the two bunkers of seven is done. It is still a little soft but will firm up in time with traffic and rain to help it consolidate. We will be modifying the greenside edge in two places as these are low points and allow wash outs. We have installed a drain in the seventh fairway to remove the puddling water which drowns the grass and then turns it to mud. The areas next to the second green will finish being shaped and seeded by the end of next week. These areas will be roped off and we encourage members to stay off them unless absolutely necessary. We would also like to encourage all members to please put ropes back where they got them from as they are put in position to stop people going onto areas and to control traffic and sometimes a small difference opens up a funnel point which creates a worse problem.

VOLUNTEERS

I would like to thank all the volunteers that have done work out on the course over the last month as without their help things may not go as well as they do. I especially would like to thank Dave Foster as he has been doing all our digger work plus the use of his digger.

SUMMARY

Greenkeeping in the winter months is mainly to limit the damage and wear as much as possible. Holes and tees may be put in unfamiliar positions and ropes may be used to guide play and golfers away from unsuitable areas for traffic and to give these areas relief. These areas will then be verti-drained or spiked as often as possible to aid in their recovery. But on a good note the course is holding quite well to the high traffic.

We have been lucky with the weather conditions so far this winter as we have been able to grow a good volume of grass and will be intending to continue this around the course.

Chris updated progress on the current projects:

- Concrete path work has been delayed by several weeks due to heavy rain.
 - The board decided to defer a capital project on 9th Tee to preserve cash flow in light of the lower profit forecast.
 - A discussion was held regarding bare patches under gum trees on the 10th, 12th, and 16th fairways. While some members requested "Ground Under Repair" (GUR) status, the board generally viewed these areas as "rub of the green." However, Chris Palmer will discuss specific root repairs on the 12th fairway with Mark, the head greenkeeper.
 - The board confirmed they will not replace Reece on the greenkeeping staff for now, maintaining a team of three.
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10.Sponsorship Report

Work on tee signs is still continuing, with the potential sponsor previously mentioned having given the go-ahead.

11. Correspondence

- Inwards:
Nil
 - Outwards:
02/06 Reply Club Captains re Open/Closing Days
- Membership Correspondence**
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|-------|-----------------------|
| 01/06 | May Board Newsletter |
| 05/06 | Men's Update |
| 08/06 | Men vs Women |
| 16/06 | Upcoming Events |
| 03/07 | June Board Newsletter |
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12. Any Other Business

Members Survey

The board was presented with a summary of previous member surveys.

The board approved a Net Promoter Score (NPS) member survey to be sent out via SurveyMonkey. The results will be used to inform the Strategy Day scheduled for September 13th.

Member Engagement

Mike raised the issue of member frustration during Saturday frost delays, where members feel crowded by green fee players. The General Manager clarified that member rounds are actually up, while visitor rounds are down.

	Members	Visitors	Totals
October 25 -July 26	20,061	9,809	29,870
October 24 -July 25	18,753	11,332	30,085
%	up 7.0%	Down 13.4%	Down 0.7%

The board discussed the importance of green fee income in keeping membership fees low, noting that this trade-off must be clearly communicated to the members during the strategy session.

Starters Office

The board acknowledged the work the women have carried out in the starters to the starters office over 3 Sundays. The General Manager to write to the women thanking them for their efforts.

Meeting Closed: 11:47 am
Next Meeting: 21st August 2026

Signed:

Frank Van Hattum (President) 21 st August 2026	David Campbell (Manager) 21 st August 2026
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Waihi Golf club: Actions Register – OPEN

Date	Action No.	Action	Progress	Who	Completion Date
19 Feb 25	Action 1	Source Bathroom Designer		MGR	Other Priorities
24 April	Action 2	Xero conversion; Fully integrate all Xero tools into the operating system	Engage Expert as needed	MGR JILL	August
31 March	Action 3	Finalise Auditors' report	Manager to respond to all points raised.	MGR	21 st August
24 April	Action 4	Review Leave accruals/ Holiday register	Plan to reduce balances. To be included in 2026 and beyond KPI's	August	August
31 March	Action 5	Review all Staff contracts to ensure they are fit for purpose	Engage outside assistance if required-check kiwi saver, Holiday's	MGR	August
16 th July	Action 6	Revise 2026 operational plan for Strategic meeting		MGR	August
16 th July	Action 7	Water Management Project	Chris to circulate-Scope & Terms of Project	Chris	August
16 th July	Action 8	Review Green Fees & cart charges any increase to be effective 1 st October			August
16 th July	Action 9	Cart policy for next board meeting			August
16 th July	Action 10	Strategy Meeting	13 th September-preplanning next Board meeting		August

Waihi Golf club: Actions Register – CLOSED

Date	Action No.	Action	Progress	Who	Completion Date
31 st March		Check on exact conditions of Liquor licence	Complete	MGR	24 April
31 st March		Complete list of current policies	Complete All Documents online and in folder	MGR	24 April
31 st March		Electronic Register to be set up to record all Volunteer/Worker safety sign in sheets	Complete	MGR	24 April
Dec 2025	Action 5	Sand Buckets attached to Trundlers	Members who want to carry buckets will find away	Chris/Mark	29 th May
31 March	Action 3	Trial A1 Note-taking for all meetings	Trial Completed used in previous meeting.	MGR	29 th May
24 April	Action 4	Membership Payments outstanding.	Members Policy adopted	MGR	29 th May
24 April	Action 9	Update Capital plan for next meeting		MGR	22 May
24 April	Action 10	Check indemnity insurance for staff and Board members	Circulated full document	MGR	22 nd May

Register of Interest 2026

Frank Van Hattum-President

VANHAT Consulting	Director
Contech	Director
BPM (2023) Ltd	Director
BPM Investments	Director
BPM Limited	Director
NZ Football Foundation	Trustee

Jill Morrison-Vice President

MJRF Ltd	Director & Shareholder
NZ Showjumper Ltd	Director & Shareholder
Boost Immune NZ Ltd	Director & Shareholder
386 Properties Ltd	Shareholder

Mike Rose-Board Member

Mike Rose Public Relations (MRPR)	Principal
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Cath Blake-Board Member

ConneXu Trust	Chair
Blake & Blake Developments	Director
Mangatai Forest Ltd	Partner

Chris Pilmer-Board Member

CP Consulting Ltd
