



Staff contracts are still being reviewed.

**Action:**

Review all staff contracts to ensure they are fit for purpose.

---

#### 4. Health & Safety Report 24<sup>th</sup> April 2026

##### 1. Key Metrics

- Incidents / Injuries: member Slipped on wet grass
- Near Misses Reported: Nil reported

##### 2. Reportable Events

- Cyclone Vaianu: Branches and debris on Course-No major damage
- Club Closed on Sunday
- Kiosk Computer Touch screen damaged, does not respond. Replacement ordered, to be formatted and in operation before the weekend.

##### 3. Key Risks

- **Protective screen for the practice range.**  
Still being planned
- **Lithium battery storage (new cart/utility)**  
Advised insurer of new lithium cart stored in Greenkeepers' shed.  
Checked the status of members' carts being stored

##### 4. Compliance / Assurance

- No **Health and Safety at Work Act 2015** breaches
- All incidents recorded and investigated appropriately
- Board obligations being met

**Action:**

Check fire extinguishers are fit for dealing with lithium batteries.

---

#### 5. Membership Report

A table showing current membership by category with last year's comparison was reported to the meeting.

- 7 new members joined Numbers, 4264-4268
- Members rejoined 3771,3988
- Membership Year-on-Year: Up from 566 to 621

Discussion took place around outstanding payments, which the office is working on.

Ensure this is covered in the membership policy, which will be circulated and reviewed at the next meeting

**Action:**

Statements should be sent to members with balances owing.  
Membership policy to be circulated

## 6. Financial Report

**Motion:** "That the accounts totalling \$189,685.31 for March be approved for payment."

**Carried:** Jill Morrison / Frank Van Hattum

Profit & loss and balance sheet for the 6 months to March were presented to the meeting, and a detailed breakdown of expenses was also presented to the meeting.

The manager pointed out that there is still differences in the subscription account between Xero and Dot Golf, and these will be reconciled before the next meeting.

March visitor rounds down 25% to 862, Members rounds down 13% to 1,797. YTD green fees inline with last year.

Wage bill was higher than last march, mainly due to a 5-payday month.

The forecast showing the first six months of the year, with 6 months of the previous year, was considered more realistic than the budgets straight line allocation. This showed the club expects to be down on budget this year.

An interim review by our Auditor, "Absolute Auditing" was carried out, with a number of suggestions being considered. Manager will check with our accountants.

**Motion:** "That the financial report for March 2026 be approved:

**Carried:** Jill Morrison / Frank Van Hattum

Action:

Manager to reconcile membership figures between Xero and dotgolf.

Updated capital plan to be prepared for next meeting.

A plan to reduce holiday pay accrual.

Treat financial-system cleanup as urgent; David to provide weekly progress updates; board open to resourcing/support

---

## 7. COURSE REPORT – APRIL 2026

### WEATHER

The course has experienced significant rainfall, with 244mm recorded in March and 250.5mm so far in April. Combined with relatively mild temperatures, this has resulted in strong grass growth and improved turf density. Weather patterns have been variable, with frequent light rain events and occasional heavier conditions impacting course operations.

### GREENS

Greens continue to perform well, with consistent growth and good recovery. Clippings remain strong on a daily basis.

- Ongoing foliar fertiliser and preventative fungicide programmes are in place
- Planned light spiking and verti-mowing will be carried out as conditions allow
- Greens are currently mown 5–6 days per week
- Height of cut has been raised to 4mm following pre-Easter verti-draining and sanding, to assist with wear heading into winter

### TEES

Tees have responded well to the combination of moisture and warm conditions, showing strong growth.

- Recently scarified and seeded tees are establishing well
- Additional tee renovations will continue over the coming weeks
- A mix of foliar and granular fertiliser applications will be applied to maximise turf coverage before temperatures drop

## **FAIRWAYS & ROUGH**

Fairways and rough are currently maintained on a weekly mowing schedule.

- Planned foliar fertiliser and herbicide applications (weather dependent)
- Continued focus on overseeding and turfing bare areas to improve coverage before growth slows

## **BUNKERS**

Bunkers are being maintained as part of the regular programme:

- Edging and weed control ongoing
- Levelling and sand top-ups completed as required

## **COURSE WORKS**

- Tree pruning programme begins Tuesday 28 April, following arborist recommendations on unsafe trees. This will be a staged programme over the coming months
- Fire pile has been reduced to accommodate green waste from pruning work
- Driving range improvements completed:
  - New concrete pad with bank surrounds
  - Level tee constructed, now seeded and roped off
  - Members are asked to keep off this area unless retrieving balls
- Multiple Ground Under Repair (GUR) areas are currently marked with ropes:
  - Please treat all roped areas as GUR
  - If ropes are moved, they must be returned to their original position

## **VOLUNTEERS**

Thank you to all volunteers who have contributed their time and effort on the course over the past month — your support is greatly appreciated.

Chris (course Convener updated the board on the various projects:

Hazardous Trees planned for next week.

New Utility vehicle has been well received, adding to operational efficiency

Quotes for paths next week.

Bank by 8<sup>th</sup> tee will be seeded

Green-staff still working on operational tasks list.

---

## **8. Sponsorship Report**

### **New Sponsorships**

- FMG confirmed as Player of the Year (POTY) Naming Rights Sponsor
- Classic Builders secured as a Corporate Sponsor
- Craigs Investment Partners has approached the Club regarding sponsorship opportunities

### **Tee Signs**

- All tee signs sold except one (16W)

### **Sponsorship Structure & Renewals**

- Due to varied historical start dates and increased demand from member sponsors transitioning to
- This change improves fairness, consistency, and administrative efficiency
- Implementation is currently underway

### **Sponsor Retention & Administration**

- Feedback from contacted sponsors remains positive, with strong intent to continue

### **Operational Improvements**

- Revised Starting & Prizegiving Cheat Sheets developed

The Board notes the continued strength in sponsorship uptake and supports the move to standardised renewal dates to improve long-term management.

#### 9. Correspondence

- Inwards:
  - 06-04 Women's Committee-tee times
  - 11-04 Tim Parish-Re Expol Pro-am
  - 09-04 Karen Lee-Tee Times
  
- Outwards:
  - 16-04 Response Karen Lee

#### Membership Correspondence

06/04	Board Newsletter
20/04	Events Email

---

#### Any Other Business

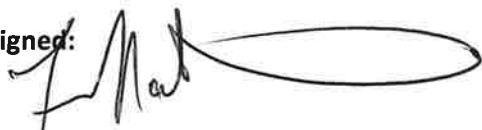
Manager to check on indemnity insurance for staff and board members.

---

**Meeting Closed:** 12:47 am

**Next Meeting:** 22<sup>nd</sup> May 2026

Signed:



Frank Van Hattum (President)  
22<sup>nd</sup> May 2026



David Campbell (Manager)  
22<sup>nd</sup> May 2026