



MINUTES OF THE BOARD MEETING
MONDAY, 29th May 2026, 9:00 AM
WAIHI GOLF CLUB, WOODLANDS ROAD

PRESENT:

Frank Van Hattum (President), Jill Morrison (Vice President), Mike Rose, David Campbell (Manager), Cath Blake, Chris Pilmer

APOLOGIES: Nil

1. Previous Minutes

Motion: "That the minutes of the April Board meeting be taken as read."

Carried: Mike Rose/Jill Morrison

Motion: "That the April Board meeting minutes be approved."

Carried: Mike Rose/Jill Morrison

2. Matters Arising

- 2iC resignation better defined as Greens 2iC
 - Brief discussion about terminology in "operational improvements" notes: whether to rename "**cheat sheets**") to "run sheets"; the group was generally indifferent and kept "cheat sheets."
-

3. Administration

Action Register

- Board discussed how to manage the **action register** and when items should be moved off the board list into operational tracking.
- Board Work Plan-Living Document: Some meeting items still need to be completed.
- Discussed strategy day timing (Aug vs Sep); decision landed on member strategy day in September, with board planning/review work starting in July (owned by Cath), and preparation work occurring in July/August.
- The Board considered a request from the Men's and Women's Committees, raised through the Club Captains' meeting, that 100% of entry fees for Opening Day and Closing Day events be allocated to prizes, with no portion retained by the Club.

Following the discussion, the Board noted that participation numbers for these events remain strong and there is no evidence that the current prize allocation structure is adversely affecting entries. The Board also considered that approving the request could establish a precedent for future events without providing a clear benefit to the Club or its members.

- **Resolution:** The request was declined, and the current prize allocation structure will remain unchanged.
-

Manager to advise Club Captains of the board's decision

3. Risk Management & Compliance Review

The membership policy was presented to the meeting for review.

- Adoption: membership policy to be adopted **subject to minor changes** (including code of conduct), and added to the policy list.

A report covering current insurance was presented to the meeting.

- The report was incomplete; the manager to circulate full details, as well as the updated valuation of the insured property. It was noted there was no cover for Directors' indemnity or cyber crime. The manager is currently obtaining additional quotes from other insurers, which will include this cover.

Details of the current water management Plan was presented to the meeting.

- Board agreed water Management Plan is a major strategic risk and approved setting up a formal **project** to investigate and formalise the approach. Frank & Chris to develop terms of reference.

4. People

Staff contracts & reviews are progressing.

4. Health & Safety Report 24th April 2026

1. Key Metrics

- Incidents / Injuries: Nil
- Near Misses Reported:

Golf cart rules: concern raised about children driving carts; near-miss on the second green with a small child driving onto the green and nearly tipping into the bunker.

- Rule reinforced: must be **16+** and have a **learner driver's permit** (noted there is a recent Facebook post).

2. Reportable Events

Nil

3. Key Risks

- **Protective screen for the practice range.**
Still being planned

4. Compliance / Assurance

- No **Health and Safety at Work Act 2015** breaches
- All incidents recorded and investigated appropriately
- Board obligations being met

5. Membership Report

A table showing current membership by category with last year's comparison was reported to the meeting.

- 14 new members joined Numbers, 4269-4278
- Members rejoined 4122,3771,4082,4014
- Membership Year-on-Year: Up from 570 to 625

The report tabled shows members' rounds continue to increase, and visitor rounds are still declining.

- Causes suggested: higher member play, reduced visitor availability, weather, economic climate, and reduced travel.

Membership numbers and rounds played at Waikato clubs were presented to the meeting, showing Waihi is in the top six clubs in the Waikato area.

Planned Subscription for the 2026-2027 year was discussed (no decision made in this meeting). Additional information will be circulated before the next meeting.

6. Financial Report

Motion: "That the accounts totalling \$172,588.17 for April be approved for payment."

Carried: Jill Morrison / Frank Van Hattum

Profit & loss and balance sheet for the 7 months to April were presented to the meeting, and a detailed breakdown of expenses was also presented to the meeting.

- The manager pointed out that there are still some of the opening balances that need tidying up, committed to having these resolved by the next meeting and continuing with the accountant.
- YTD Trading slightly below budget
- Progress on the years CapEx budget was presented to the meeting.

Motion: "That the financial report for April 2026 be approved:

Carried: Jill Morrison / Frank Van Hattum

7. COURSE REPORT – May 2026

WEATHER

We had 249.5 mm of rain for the month of April and have only had 51.5 mm so far this month, with rain forecast for most of next week. We have had a couple of very light frosts, nothing of any significance, though.

GREENS

The greens have been receiving their regular scheduled fertiliser and fungicide programme. The greens are at 4 mm as we start to head towards winter, to give them a bit more grass in them, which is to help them cope with the cooler temperatures and regular frosts. They will stay at this height through the winter and into the start of spring until ground temperatures warm up. They are still being mowed 6 days a week, as we are still getting a good amount of grass off them.

TEES

All the tees received a granular fertilisation two weeks ago as we took advantage of the minimal rainfall to water the fertiliser in. They are slowly recovering well from summer traffic and will be spiked and sliced to allow water and air into the soil profile to help promote growth and get some air into the soil profile. As well as their winter fertiliser programme. They have been sprayed for flat weeds. The 5th, 15th and 16th tees have come along nicely and we are starting to use them again.

FAIRWAYS AND ROUGH

All the fairway and rough growth has been steady over the past month due to the warmer temperatures than this time last year. We will be fertilising all the fairways starting this week with a strong foliar spray to give them a good growth kick before the ground temperature drops too much and this process will be repeated a few times through the winter months and into the start of spring to help encourage better coverage. The fairways are being mowed once a week and the rough has been pushed out to fortnightly.

BUNKERS

All the bunkers will receive their monthly edging to keep them tidy. I would like to encourage members to please rake the bunkers if they are unfortunate enough to end up in one.

COURSE

All the areas around the course that have been seeded are in well and were also fertilised at the same time as the tees to take advantage of the rain. Could members please keep off any of these areas unless retrieving their ball and remember to put ropes back if they need to move them to play their shot.

VOLUNTEERS

I would

Chris (course Convener) presented a detailed Capital Expenditure Application for concrete paths to the board.

Recommendation

It is the recommendation of course management that we proceed with the 13th and 17th tee block pathways and look to complete the 9th tee block pathway later this year due to the requirement of a concrete pump and additional earthworks. This should also be more acceptable while carefully managing capital expenditure in an uncertain economy. Management requests the approval of **\$28,000 plus GST** to award the work to DGC (Drew Griffin Concrete).

Motion: "That the board approve \$28K plus GST for concrete paths:

Carried: Chris Pilmer / Jill Morrison

Chris updated progress on the current projects:

- Grass planting progressing at eighth practice tee area.
- Large "bare areas" needing work (e.g., end of path on **14**, front of tee on **5**); may need larger equipment (tractor-mounted "scarifier and seeder) and potentially to rent/lease/acquire.
- Tree pruning/mulching by 3rd tee completed; final bill about \$2,700; additional work needed to remove mulch on **3** before reseeding.
- Board requested more formal post-project review (scope, cost, learnings, creep control) as standard practice.

Courser Advisory Meeting Highlights

- Rye grass is being used on the 8th tee block and in rough areas; not currently referenced in course management policy.
- Organise a visit/meeting with New Zealand Sports Turf Institute-David Ormsby
- Tee markers to be painted/tidied.
- Gazebo previously on the 8th will **not** go back on course; Jim Powell (donor) was consulted and didn't mind

8. Social Media

- Social media quarterly report praised; request to include a condensed version in the newsletter.
-

9. Sponsorship Report

Mike reported

A relatively quiet month sponsorship-wise with attention focused on other matters.

Expect a busier month or two in June and July with some existing sponsorships needing attention due to changes in ownership, key staff members moving closer to the club and wanting a higher profile, etc.

Planning to have a meeting with David next week to go over these and firm up strategies.

Continuing to receive payments for tee signs and progress outstanding ones.

Classic Builders' two electric carts have now been sign-written and are making a colourful addition to the course.

Interest in sponsoring carts continues with a local Waihi Beach business the latest to express interest. A proposal to them is currently being finalised.

10. Correspondence

- Inwards:

24/04	Club Captains Meeting Minutes
02/05	Haggles-Don Mackay
05/05	Women's Committee-Kay Marshall
19/05	Course Advisory Meeting Minutes

- Outwards:

- Membership Correspondence

28/04	29 Hole Mixed Foursomes
1/05	Board Newsletter
11/05	Club Happenings

Any Other Business

Members Survey

The club has previously conducted regular member surveys, the last one being in May 2025.

The board discussed whether it was timely to conduct another survey. The manager is to circulate the results of previous surveys for the board to assess whether we need to repeat a survey.

Meeting Closed: 11:07 am

Next Meeting: 16th July 2026

Signed:



Frank Van Hattum (President)
16th July 2026



David Campbell (Manager)
16th July 2026